



Ref No. CBSE/DPSC/Sport/West Zone/2024-25/01

Date: 21ST Aug 2024

Invitation

To,

The Principal

All CBSE affiliated Schools,
Madhya Pradesh, Gujrat &
Rajasthan.

Sub: CBSE West Zone-Football (Girls) tournament from 15th -Sep-2024 to 17th -Sep-2024

Dear Sir/ Madam,

We are pleased to inform you that our school has been given an opportunity to host and organize CBSE west Zone Football (Girls) Tournament for the year 2024-25.

The tournament will be conducted from 15th Sep 2024 to 17th Sep 2024.

We are enclosing administrative instructions and other necessary details about the school, mandatory requirements, schedule of the competition, boarding & lodging facilities, eligibility form, the certificate of Principal and the arrival and departure form herewith.

You are requested to confirm the participation of your team with required details positively as per CBSE registration link <https://cbseit.in/cbse/2024/sports/Home/Session> and attached Performa here with this invitation so that necessary arrangements may be done. Visit the school website to get more details on <https://dpschhindwara.com/>

The tournament will be conducted as per the rules and regulations prescribed by the CBSE. For details you are requested to visit <https://cbseit.in/cbse/2024/sports/Home/Session>

Kindly go through all the attached information, rules, guidelines and annexure from Annexure I to Annexure VI and submit the scan copy of filled Performa through mail by 10-Sep-2024.

Your early response is most solicited.

Thanking you,

Principal

Delhi Public School

Chhindwara

(M): +919424637866

DPS

(Under the aegis of Delhi Public School Society, New Delhi)

DELHI PUBLIC SCHOOL CHHINDWARA



Affiliation No. : 1030789

School Campus : 12th K.M. Stone,
Betul Road, Chhindwara
Contact : 9575440123, 9575441234,
email-dpschhindwara@gmail.com,
web- www.dpschhindwara.org

Information at a glance

1	Tournament	CBSE Football (Girls) WestZone,2024-25
		Under – 14 Girls
		Under – 17 Girls
		Under – 19 Girls
2	Organizing School	Delhi Public School Chhindwara
		AffiliationNo.-1030789
3	School Address	12 km Stone, Betul Road, Chhindwara, MP SH26, Tiwara Kamath, Madhya Pradesh 480001
4	Principal	Habib Khan 846100044
		Email: principal@dpschhindwara.com
5	Website	https://dpschhindwara.com/
6	Email	dpschhindwara@gmail.com
7	Organizing Secretary	M.A.Siddique, (M): +919424637866
8	Organizing Committee	Md. Tafazul Haque, Shamim Dad Khan, Ankit Dhasmana, Meenakshi Bharadwaj, Gopal Suryawanshi.
9	Sports In-charge	M.A.Siddique, (M): +919424637866
10	Dates of tournament	15 th Sep-2024 to 17 th -Sep-2024
11	Inauguration Ceremony	15 th -Sep-2024 (09:00 a.m.)
12	Valedictory Ceremony	17-Sep-2024 (03:00 p.m.)
13	Last date of online registration	21-Aug-2024 or as per CBSE Sports Registration Link
14	Last date of submission of scan copies of filled forms to host school through email	10-Sep-2024
15	Reporting date & time at venue	14 th -Sep-2024 (03:00 p.m.)
16	Meeting of Team Managers with Organizing School's Principal	14 th -Sep-2024(07:00 p.m.)
17	Transport In-Charge (Transport Facility available on prior request)	Pramod Shrivastav 7049912119 / 8319131212 / 9340141509
18	Security Deposit	Participating teams of each school has to deposit an amount of ₹5000/- (Rupees Five Thousand Only) in cash at the time of arrival. It will be refunded only at the time of departure. Deduction will be done if any damage is done to the school property by participating Team.
19	ID Cards	It is compulsory for all the participants to carry ID Card in the prescribed format and represent the same at the time of arrival or verification.
20	Essentials	All teams are requested to bring a torch, school uniform, sports uniform, two school flags with two pipes of 6 ft.

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General Instructions

1. Team Coach/Manager will be held responsible for any damage/broken of any item inside the school campus.
2. School team is required to maintain discipline inside the campus.
3. Playing anything inside the room is strictly prohibited.
4. Kindly do not touch the materials which are costly and sensitive like:
 - *Smart Boards*
 - *CCTV Camera*
 - *Window glass*
 - *Fans, Lights, Almira's etc.*
 - *Projector.*
 - *Computers or any other electronic items.*
5. Switch off the lights of your room by 10:00 p.m.
6. After 09.00 pm no one will be permitted to enter in the campus.
7. Canteen facility is available inside the campus to purchase any food.
8. Half an hour before the start of match, team should report on the ground.
9. The main gate of the school will remain closed for the participants from 09.00 p.m. to 05.00 A.m. No one will be allowed to go out or come inside during this period.
10. Laundry facility will not be available in the school during the tournament.
11. The school is No Tobacco Zone. Chewing tobacco, smoking, consumption of alcohol, drugs & non vegetarian food will be strictly penalized with a penalty of ₹5000/- and immediate cancellation of accommodation from school campus.
12. Avail the lunch/dinner etc. as per the timings without making delay by producing the coupons.
13. Room wise allotted team should use the wash room available in their respected floors.
14. All information regarding Archery Matches are available with the organizing secretary and organizing committee. The same will be displayed through flannel boards at prominent places during event.
15. Kindly submit original hard copies of all the proforma attached here with on arrival at the time of verification along with the security deposit.
16. For transport requirement do call- 7049912119 / 8319131212 / 9340141509
17. In case of any emergency please inform head of the institution on- 8461000044.

Principal

Delhi Public School Chhindwara

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email- dpschhindwara@gmail.com,
web- www.dpschhindwara.org

Accommodation & Guidelines

1. Separate accommodation arrangement for girls' team will be made. The participants have to bring air pillows and blanket while bed sheets and mattresses will be provided by the host school.
2. Accommodation will be on sharing basis.
3. Meals will be provided by Delhi Public School Chhindwara. The meal coupons may be collected from DPS Chhindwara Account Office by the team managers on their arrival on payment of ₹500/-per head per day which includes both boarding and bedding charges. Meal time schedule is given below.
 - **Breakfast:** 07:00 am to 08:00 am
 - **Lunch:** 12:30 pm to 02:00 pm
 - **Snacks:** 05:00 pm to 05:30 pm
 - **Dinner:** 07:30 pm to 08:30 pm

Note: All meals will be arranged at the same place for girls. Above mentioned (breakfast, lunch, snacks and dinner) will be provided at the allotted place only and within the schedule timings.
4. The participating schools will deposit payments against meals on full day basis and no part payment will be accepted. The participating schools must not insist for refund of part payment.
5. Outside food is not permitted due to hygienic reasons.

DISCIPLINE

- ✓ Each team must have its manager/coach along with.
- ✓ If girls are participating, a lady staff member should accompany them.
- ✓ All teams and their escorts will be under administrative control of the Principal Delhi Public School, Chhindwara and organizing committee.
- ✓ Indiscipline of any team or its member will disqualify and may be asked to leave the campus immediately.
- ✓ Any damage done to the property of the host school during the stay will have to be borne by the respective team.
- ✓ Anyone found guilty of chewing tobacco, smoking, consumption of alcohol, drugs & non vegetarian food will be strictly penalized with a penalty of ₹5000/- and immediate cancellation of accommodation from school campus.
- ✓ Meals will only be served at scheduled place and at scheduled timings.

SECURITY DEPOSIT

Participating teams are requested to deposit an amount of ₹5000/- (Rupees Five Thousand Only) in cash at the time of arrival. It will be refunded only at the time of departure. Deduction will be done if any damage is done to the school property.

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Eligibility Requirements & Guidelines

1. Age:- The players shall be under 14, 17 & 19 years of age group as on 31/12/2024 i.e.
For under 14 years :- born on or after 01.01.2011, 17 years :- born on or after 01.01.2008 & For under 19 years: born on or after 01.01.2006.
2. A junior player can be permitted to play in senior age group, and then the participation in the original group will be forfeited i.e. one player can't be the part of more than one team.
3. Each participant must carry identity card with photograph duly signed by the head of the institution, valid for the current year. Participant must be in the condition represent the same whenever it is asked by the competent authority.
4. Only bonafide students shall be eligible to participate in the zonal tournament. Feeding any non bonafide student shall lead to the disqualification of the team.
5. The participating school's Principal should sign the eligibility proforma.
6. The form should not bear unauthorized or over writings, as the organizing school would not treat it as valid.
7. Incomplete proforma in any respect will not be entertained.
8. All the supporting papers verifying the age of the players etc. in original shall be carried personally by the Team Manager/ Coach while reporting for the participation. Students studying in class IX and above must provide CBSE registration number/card. Students studying in class XI & XII must carry photocopy of class X marks cum grade certificate with photo issued by the Board, attested by school principal.
9. **Every participant's age will be cross verified through UID/Aadhar website by checking their finger print through biometric reader at the time of arrival.**
10. The player's right to participate forfeits if fails to produce the papers supporting the eligibility in original on demand.
11. Please ensure that the names of the participants are written legibly without spelling mistakes to facilitate proper certification.
12. The decision of the referee on all technical aspects will be final.
13. Protest against the decision of official on a point of rule and protest of any other nature in connection with the game shall be in writing and must reach to the Organizing Secretary within an hour of the declaration of the result, duly accompanied with a fee receipt of ₹1000 /-(Rupees one thousand only) to school account office. The Jury of Appeal will consider such a protest.
14. The organizing school will not be responsible for any item(s) lost by participants during their stay. Valuable items will be on the risk of participating teams. It will be the responsibility of the team managers to take care of the sick or injured player(s) of their team. However, the sick students and officials may report to our school medical in-charge for First Aid.
15. **As per CBSE rules, no school can withdraw their participation a week prior to the commencement of tournament. If the school withdraws without informing, the school will be penalized with a penalty of ₹1500/- (Rupees One Thousand Five Hundred Only).**
16. Each contingent must bring its school flag as it would be required for the March past at the inaugural ceremony.
17. All the teams are requested to bring with them their school uniform to participate in the inaugural March past.
18. The Winning team individually under both the age groups at zonal level shall qualify to take part in National Level tournament.

19. Entries: It is the responsibility of schools to fill in the entry Proforma online on CBSE Sports website on or before 21st Aug 2024 or as per the last date prescribed by CBSE board. On arrival the signed copy of the original proforma filled online shall be submitted to DPS Chhindwara. Once the entry received NO CHANGE WILL BE PERMITTED.
20. Details for entry are available on CBSE website. Kindly go through the details carefully before filling up the Proforma on the link <https://cbseit.in/cbse/2024/sports/Home/Session>
21. On the spot entry will not be entertained in any condition.

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Eligibility Requirements & Guidelines

Disqualifications

A player/team may be disqualified/scratched for the following reasons.

1. If the ineligibility of any member of the team is detected any time during the event.
2. Inclusion of Non-Bonafide student in the team.
3. Misbehaviour on ground by player or accompanying official.
4. Use of abusive language by player or accompanying official.
5. Misbehaviour with Officials/Opponents by player or accompanying official.
6. Indiscipline at the place of stay by player or accompanying official.
7. Damaging the school property by player or accompanying official.
8. Indiscipline during the Opening and Closing ceremonies by player or accompanying official.
9. Non participation in March Past.
10. The school is No Tobacco Zone. Chewing tobacco, smoking, consumption of alcohol, drugs & non vegetarian food will be strictly penalized with a penalty of ₹5000/- and immediate cancellation of accommodation from school campus.

Protest

Protest of any nature in connection with the tournament shall be in writing and must reach the Organizing Secretary and CBSE Observer within one hour of the declaration of the result, duly accompanied by a fee of Rs.1000/- (Rupees One Thousand). Such a protest will be considered by Jury of Appeal, consisting of following:-

- Principal of organizing School
- Organizing Secretary
- CBSE Observer
- One technically qualified person present at the venue.

The parties under dispute may be heard before deciding the issue. In case the protest is uphold, the protest fee shall be refunded to the protesting school otherwise the fee shall be forfeited. The decision taken by the Jury of Appeal will be final and binding.

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FOOTBALL (GIRLS")

1. All the matches shall be played according to the rules of All India Football Federation, with modifications wherever applicable.
2. A Football team shall consist of maximum 18 players. No player shall be allowed to take part in the Tournament without proper kit.
3. The tournament will be held at Zone & National level.
4. The top 01 team from each Zone shall qualify to participate in the Nationals.
5. The duration of the match shall be 35-10-35 min.
6. Maximum five players can be substituted in a game.
7. Procedure to determine the winner of a match shall be on the basis of penalty kicks where the competition rules require there to be a winning team after a match has been drawn.
8. The referee shall choose the goal at which the penalty kicks have to be taken.
9. If after both teams have taken five penalty kicks each, and both have scored the same number of goals, or have not scored any goal, penalty kick continues to be taken in the order of 6th, 7th and so on alternately from each side, until one team has scored a goal more than the other from the same number of kicks.
10. With exception of the foregoing case, only players who are on the field of play at the end of the match, which includes extra time, are allowed to take penalty kicks.
11. The National level Tournament shall be played on league cum knock out basis.
12. At National level: All the teams reporting may be divided into different pools in such a way that by and large no pool is of less than four teams. From each pool, the two teams emerging on top will qualify to play the knock-out stage matches.
13. In all the matches played on league basis points shall be awarded as "3" and "0" to winner and looser respectively. In case of a drawn match "1" point to each team shall be provided.
14. In case of a tie on the points system at the pool level, then the pool winner shall be decided on the basis of goal differences. If the goal scored by each team has no difference, the draw of lots may be provided to decide the tie which shall be held in the presence of Organizing School Principal, CBSE Observer, both the teams Captains & Chief Referee.
15. Unless unavoidable, no team shall be called upon to play more than two matches in a day. There shall be at least three hours gap between the end of the earlier match and the commencement of the next match.

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web- www.dpschhindwara.org

Where to find us!!!

1. Our school is situated on 12th KM Mile Stone, Betul Road, Chhindwara (M.P.) - 480001
2. The participating school is requested to send their tentative arrival schedule so that the transport and other necessary arrangement can be done accordingly.
3. Distance from Chhindwara Railway Station – 16 Kms
4. Distance from Chhindwara Bus Stand – 12 Kms
5. Distance from Imlikheda (If you are coming from Nagpur side) – 04 Kms

Locate us here:

<https://www.google.com/maps/place/Delhi+Public+School+Chhindwara/@21.9977529,>

[78.8745912,15.57z/data=!4m5!3m4!1s0x3bd56e550497b371:0xb6b1ba2aafec9799!8m2](https://www.google.com/maps/place/Delhi+Public+School+Chhindwara/@21.9977529,78.8745912,15.57z/data=!4m5!3m4!1s0x3bd56e550497b371:0xb6b1ba2aafec9799!8m2)

[!3d21.9994937!4d78.8811586](https://www.google.com/maps/place/Delhi+Public+School+Chhindwara/@21.9977529,78.8745912,15.57z/data=!4m5!3m4!1s0x3bd56e550497b371:0xb6b1ba2aafec9799!8m2!3d21.9994937!4d78.8811586)



ANNEXURE-I

(To be printed and filled on school letter head compulsorily and return the scan copy by 13th Sep-2024)(Submit hard copy on 14th Sep 2024 or on the day of arrival)

Entry Form

Date:(...../.....

To,

The Principal
Delhi Public School
Chhindwara- 480001,
M.P. Bharat

Subject:- Entry for the Participation in CBSE West Zone Football (Girls) Tournament 2024

Dear Sir/Madam

Kindly register our school team for the participation in the **CBSE West Zone Football (Girls) Tournament 2024**. We undertake to abide by the **rules and regulations** prescribed by **CBSE Sports Committee** and the organizing school for the conduct of the tournament.

1. Name of the School: _____

2. Full Postal Address: _____

3. Contact No.: _____

4. Email Address: _____

5. Team Information:

✓ No. of Girls _____ Age Group Under 14

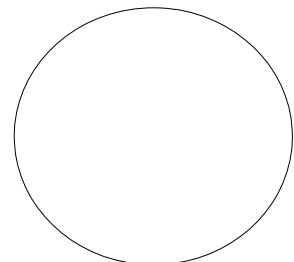
✓ No. of Girls _____ Age Group Under 17

✓ No. of Girls _____ Age Group Under19

✓ No. of Coach/ Manager: _____

Signature: _____

Name of Principal: _____



School Seal

ANNEXURE-II

(To be printed and filled on school letter head compulsorily and return the scan copy by 10th Sep - 2024)(Submit hard copy on 14th Sep 2024 or on the day of arrival)

Consent of Participation

Date:(...../...../ ...)

To,

The Principal

Delhi Public School
Chhindwara–
480001.M.P.Bharat

Subject:- **Consent of Participation-CBSE West Zone Football (Girls) Tournament 2024**

Dear Sir/ Madam

This is to confirm that our school would be participating in the CBSE West Zone Football (Girls) Tournament 2024 being organized by your school.

We shall be forwarding you the detailed Entry Proforma(s), so as to reach you by

14/09/2024.Thanking You.

Yours Faith fully,

Principal

(School Name)

ANNEXURE-III

(To be printed and filled on school letter head compulsorily and return the scan copy by 10th Sep - 2024)(Submit hard copy on 14th Sep 2024 or on the day of arrival)

CBSE **West Zone Football Girls** Tournament2024-25

(15th September 2024 to 17th September 2024)

Proforma for age, class, and Eligibility Certificate

(Age Group under 14, 17 & 19 Girls)

Eligibility form for CBSE West Zone Girls Football Tournament 2024

Name of the school: _____

Address of the school: _____

Affiliation number: _____

Contact number: _____ Email: _____

1	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No. / CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

2	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

3	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No. / CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

4	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No. / CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

5	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

6	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

7	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

8	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

9	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

10	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

11	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

12	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

13	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

14	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

15	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

16	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

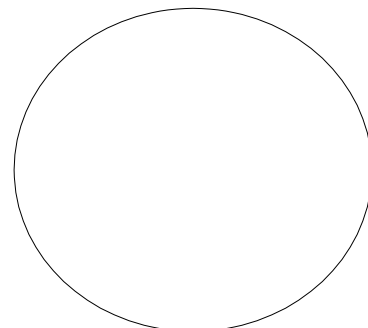
17	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

18	Player Name		Affix passport size color photograph duly attested by Principal with half signature on photograph and half on page
	Father Name		
	Date of Birth (dd/mm/yy)		
	DOB in Words		
	Admission No./CBSE Registration number (compulsory in case of student of Class IX or above)		
	Aadhar Number/UID		

Important Note: The date of birth, class of study, Admission no., CBSE Reg. No. should be personally verified from the school records before filling up the proforma.

CERTIFICATE:- It is certified that the above listed participants are bonafide students of our school and eligible as per the rules of CBSE for participation in CBSE West Zone Football Girls Tournament 2024-25
The records against each participant are correct as per our school records and photographs.

Signature and Seal of Principal



School Seal

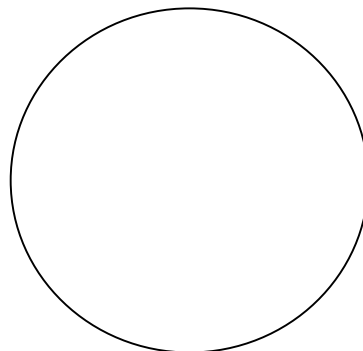
ANNEXURE-IV

(To be printed and filled on school letter head compulsorily and return the scan copy by 10th Sep - 2024)(Submit hard copy on 14th Sep 2024 or on the day of arrival)

Date:(...../...../2024)

Affix a coloured group photograph of team along with School Principal, Manager/Coach and any other official.

Signature and Seal of Principal



School Seal

ANNEXURE-V

(To be printed and filled on school letter head compulsorily and return the scan copy by 10th September - 2024) (Submit hard copy on 14th September 2024 or on the day of arrival)

Student ID Card

**CBSE West Zone Football Girls
Tournament 2024-25**

Affix passport
size colored
photograph of
the player and
Signature of
the Principal on
the Photograph

Name of Student-----

School Name-----

Address-----

School Seal

Student ID Card

**CBSE West Zone Football Girls
Tournament 2024-25**

Affix passport
size colored
photograph of
the player and
Signature of
the Principal
on the
Photograph

Name of Student-----

School Name-----

Address-----

School Seal

Student ID Card

**CBSE West Zone Football Girls
Tournament 2024-25**

Affix passport
size colored
photograph of
the player and
Signature of
the Principal on
the Photograph

Name of Student-----

School Name-----

Address-----

School Seal

**ARRIVAL/DEPARTURE REPORT
(ON YOUR SCHOOLS LETTER HEAD)**

ANNEXURE-VI

Date:()

Pick-up and Accommodation request form

S.No.	Particulars			
1	Name of the School			
2	Name of Team Manager /Coach with contact details		Mobile:	
3	Number of members in team		Male	Female
		Official		
		Players		
		Total		

Mode of Arrival: (Train / Bus / Self conveyance):-----

In case of self-conveyance Date & Time of Arrival at host school: -----

Travelling details

Mode of Transport : - Train/Bus/Air	
Arrival at Chhindwara	Bus /Train Name : _____ Bus/Train No. _____ Date : _____ Time: _____
Departure from Chhindwara	Bus /Train Name : _____ Bus/Train No. _____ Date : _____ Time: _____
You will be staying at...Please tick	School campus <input type="checkbox"/> Hotel <input type="checkbox"/>

Do you require accommodation: Yes or No :-----

Do you require food on arrival date 14-Sep-2024:----- yes or no. Type form below:

MEALS

Date	MEALS				
	(Nos. Required)				
	BREAKFAST	LUNCH	EVENING SNACK	TEA	DINNER
14-09-2024					
15-09-2024					
16-09-2024					
17-09-2024					

Signature
Coach/ Manager

Signature
Principal

ON SCHOOL LETTER HEAD

Date:...../...../2024

ASSURANCE LETTER

(Mandatory declaration of participating school requiring accommodation in DPS Chhindwara duly signed by Principal)

1. I, Dr/Mrs/Mr..... Principal ofSchool. I hereby declare that
Our assigned Coach/manager Mr.....Contact numberwill be fully responsible for well being, security, health and behavior of our school participants as well as participation in the enrolled game on time during the event. He/she will remain with the students at all times, day and night, during the games and till departure from the campus.
2. The Girls teams will have a female coach/manager as per CBSE mandate.
3. The coach/manager is aware that on campus accommodation is optional, of Dormitory pattern. He / she may visit before check in and confirm stay if fully satisfied.
4. The coach/manager will give the host school written intimation in case of leaving campus during the competition with telephonic permission to concerned authority from his / her principal and return by 7 PM under all circumstances, except in case of an emergency.
5. Out pass for leaving campus must be obtained by coach/manager and students; it will be issued from the front desk on receiving application before 5:30 PM only, except in case of an emergency it may be extended beyond the given time.
6. Meal facility is outsourced on contract, hence refund of Meal Coupons will be as per concerned vendor’s policy, and must be sorted out with vendor, school shall not be involved any issues.
7. Prizes and Merit Certificates will be given only at the designated time decided by Organizing Committee, and participants will not insist on obtaining it beforehand, in case the concerned participants leave early, the certificates will be mailed to the participating school after completion of event.
8. Parents of participants are not authorized to carry their ward without submitting their own Photo ID, the concerned student’s School ID, permission from the principal or authorized coach/manager before taking any participants out of campus.

I accept full responsibility for the conduct of my coach/manager and students. I indemnify the Host School for any above circumstances occurring due to not following these rules.

Signature:-----

Signature:-----

Name of coach:-----

Name of Principal:-----

Mobile no of coach:-----

Mobile Number of Principal:-----